

STATE OF CALIFORNIA

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CONTROLLER OF CALIFORNIA

OFFICE OF STATE CONTROLLER
PERSONNEL/PAYROLL SERVICES DIVISION
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P.O. Box 942850
Sacramento, CA 94250-5878

Date: May 7, 1999

PAYROLL LETTER # 99-011
CSU ONLY

To: All Campuses in the Uniform State Payroll System

From: Ralph Zentner, Chief
Personnel/Payroll Operations Bureau

Re: 1999 FB/EBE COMPLIANCE PROJECT

This Payroll Letter announces the 1999 statewide California State University (CSU) Fringe Benefit/Employee Business Expenses (FB/EBE) annual compliance review and certification process. Per Payroll Letter 99-005, certification is designed to achieve full compliance (timely, accurate and comprehensive reporting) with both Federal and State tax requirements.

Later this month, your campus will receive a detailed accounting of FB/EBEs reported for April 1998 through March 1999 and a FB/EBE Compliance Certification Form. Please review the summary and complete the certification form.

Staff will be available to clarify compliance issues, provide technical assistance and assist you in completing certifications.

Your cooperation and assistance are vital to achieving full compliance and eliminating preventable campus fines, penalties and assessments. Should you have questions regarding the 1999 FB/EBE Compliance Project, please contact Jim Fiack, Tax Support Section at (916) 322-8128.

RZ: JFF/TSS