

STATE OF CALIFORNIA

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PERSONNEL/PAYROLL SERVICES DIVISION
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Date: July 6, 1999

PAYROLL LETTER # 99-014

To: All Agencies/Campuses in the Uniform State Payroll System

From: Ralph Zentner, Chief
Personnel/Payroll Operations Bureau

Re: MEAL REIMBURSEMENTS FOR TRAVEL LESS THAN 24 HOURS

This letter updates the January 1, 1999 implementation of taxable meal reimbursements for travel less than 24 hours without overnight lodging, per Payroll Letters #98-038 and #99-012.

As reported in Payroll Letter #99-012, initial reporting (first quarter 1999) of taxable meal reimbursements (MP) was lower than anticipated. Subsequently, second quarter reporting increased for both Civil Service (CS) and California State (CSU) entities:

For CSU, all 24 entities have reported taxable MP since January 1, 1999.

Entities yet to report taxable MP will be contacted by this office. Agencies/campuses are also reminded that the current CS and CSU FB/EBE Compliance Projects require certification of compliance with Federal/State tax reporting regulations. Certification includes proper reporting of taxable meal reimbursements.

Any questions concerning reporting of taxable meals or any other FB/EBE should be directed to Jim Fiack at (916) 322-8128 or CALNET 492-8128.

RZ:JF/TSS