

STATE OF CALIFORNIA

KATHLEEN CONNELL,
CONTROLLER OF CALIFORNIA

OFFICE OF STATE CONTROLLER
PERSONNEL/PAYROLL SERVICES DIVISION
300-Capitol Mall
P.O. Box 942850
Sacramento, CA 94250-5878

Date: February 11, 2000

PAYROLL LETTER # 00-003

To: All Agencies/Campuses in the Uniform State Payroll System

From: Ralph Zentner, Chief
Personnel/Payroll Operations Bureau

Re: 2000 REPORTING REQUIREMENTS FOR PERSONAL USE OF STATE-OWNED
OR LEASED VEHICLE

This Payroll Letter announces the 2000 Federal requirements impacting the reporting of Personal Use of State-owned or Leased Vehicles (PUSV). It replaces Payroll Letter #99-003, dated January 25, 1999.

2000 REPORTING REQUIREMENTS

Requirements for reporting PUSV are adjusted annually by the Internal Revenue Service. The 2000 requirements are listed below:

Vehicle Cents-Per-Mile Rule: The Federal Standard Mileage Rate (FSMR) remains \$0.325 per mile.

Vehicle Cents-Per-Mile Rule: The 2000 maximum Fair Market Value (FMV) for vehicles using this rule was lowered from \$15,500 (in 1999) to 15,4000 (in 2000).

Commuting Valuation Rule: Compensation level for Control Employees rose to \$114,500 for 2000. Control employees cannot use the Commuting Valuation Rule (\$3.00/day).

REPORTING REQUIREMENTS

The value of PUSV must be reported monthly (10th of each month) to the State Controller's Office on Form STD. 676V, NON-USPS ADJUSTMENT REQUEST-VALUES. Reporting requirements for the PUSV and Form STD. 676V completion instructions are outlined in Payroll Procedures Manual (PPM), Sections I-129.1 and I-170-175 respectively.

CONTACTS

PPM revisions are forthcoming. Please use the following contacts for requesting assistance:

Reporting Requirements
Tax Support Section

(916) 322-8105
CALNET 492-8105

Forms STD. 676V Completion
Payroll Operations
W-2 Unit

(916) 322-8100
CALNET 492-8100

RZ:DB:lof