

STATE OF CALIFORNIA

KATHLEEN CONNELL,  
CONTROLLER OF CALIFORNIA

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OFFICE OF STATE CONTROLLER  
PERSONNEL/PAYROLL SERVICES DIVISION  
300-Capitol Mall  
P.O. Box 942850  
Sacramento, CA 94250-5878

Date: May 31, 2000

PAYROLL LETTER # 00-009  
CSU ONLY

To: All Campuses in the Uniform State Payroll System

From: Ralph Zentner, Chief  
Personnel/Payroll Operations Bureau

Re: 2000 FB/EBE COMPLIANCE PROJECT

This Payroll Letter announces the 2000 statewide California State University (CSU) Fringe Benefit/Employee Business Expenses (FB/EBE) annual compliance review and certification process. Per Payroll Letter 00-001, certification is designed to achieve full compliance (timely, accurate and comprehensive reporting) with both Federal and State tax requirements.

In mid-June, your campus will receive a detailed accounting of FB/EBEs reported in January 1999 through April 2000 and an FB/EBE Compliance Certification Form. Please review the summary and complete the certification form. Staff will be available to clarify compliance issues, provide technical assistance and assist you in completing certifications.

Your cooperation and assistance are vital to achieving full compliance and eliminating preventable campus fines, penalties and assessments. Should you have questions regarding the 2000 FB/EBE Compliance Project, please contact Carol Sullivan, Tax Support Section at (916) 322-8072.

RZ: CS/TSS