

STATE OF CALIFORNIA

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Date: June 30, 2000

PAYROLL LETTER # 00-013

To: All Agencies/Campuses in the Uniform State Payroll System

From: Ralph Zentner, Chief
Personnel/Payroll Operations Bureau

Re: 2000 FB/EBE COMPLIANCE PROJECT

This Payroll Letter announces the 2000 statewide Civil Service Fringe Benefit/Employee Business Expense (FB/EBE) annual compliance review and certification process. Per Payroll Letter #00-002, certification is designed to achieve full compliance (timely, accurate and comprehensive reporting) with both Federal and State requirements.

By August 16, 2000, your agency will receive a detailed accounting of FB/EBEs reported from July 1999 through June 2000 and a FB/EBE Compliance Certification Form. Please review the summary and complete the certification form. Staff will be available to clarify compliance issues, provide technical assistance and assist you in completing certifications.

Your cooperation and assistance are vital to achieving full compliance and eliminating preventable agency fines, penalties and assessments. Should you have questions regarding the 2000 FB/EBE Compliance Project, please contact Chris Knutson, Tax Support Section at (916) 322-8112 or Carla Naby, Tax Support Section at (916) 322-8128.

RZ: CLK/TSS