

STATE OF CALIFORNIA

KATHLEEN CONNELL,
CONTROLLER OF CALIFORNIA

OFFICE OF STATE CONTROLLER
PERSONNEL/PAYROLL SERVICES DIVISION
300-Capitol Mall
P.O. Box 942850
Sacramento, CA 94250-5878

Date: September 29, 2000

PAYROLL LETTER # 00-019
CIVIL SERVICE ONLY

To: All Agencies in the Uniform State Payroll System

From: Ralph Zentner, Chief
Personnel/Payroll Operations Bureau

Re: 2000 FB/EBE CERTIFICATION DEADLINE

This Payroll Letter reminds agencies of the October 30, 2000 filing deadline for submitting the 2000 Fringe Benefit/Employee Business Expense Compliance Certification forms. Certification packages, including filing instructions, were mailed to agencies August 11, 2000. To date, 62 of 319 agencies have met this annual tax compliance filing requirement.

As the filing deadline is fast approaching, please complete the certification process and return your certification by October 30, 2000. NOTE: compliance with this annual requirement eliminates preventable agency fines, penalties and assessments. Should you have any certification questions, please contact: Chris Knutson at (916)322-8112 or Carla Nabity at (916) 322-8128.

RZ: CLK/tss