
STATE CONTROLLER'S OFFICE
PERSONNEL/PAYROLL SERVICES DIVISION
P.O. Box 942850
Sacramento, CA 94250-5878

DATE: January 18, 2002

PAYROLL LETTER # 02-005

TO: All Agencies/Campuses in the Uniform State Payroll System

FROM: RALPH ZENTNER, Acting Chief
Personnel/Payroll Services Division

RE: **PAYROLL INPUT PROCESS ENTRY FOR USE IN-LIEU OF FAMILY SICK**

Due to recent enhancements to the California Leave Accounting System (CLAS), the leave benefit transaction code 71 (Use In-lieu of Family Sick Leave) can now be keyed on PIP. This transaction can also be keyed on the CLAS on-line system using the B50 - Leave Benefit Transaction Entry screen.

If you have any questions about this Payroll Letter please contact the Leave Accounting Liaison Unit at (916) 327-0756.

RZ:DM/CSS