

STATE CONTROLLER'S OFFICE  
PERSONNEL/PAYROLL SERVICES DIVISION  
P.O. Box 942850  
Sacramento, CA 94250-5878

DATE: April 23, 2002

PAYROLL LETTER # 02-016

TO: All Agencies and Campuses in the Uniform State Payroll System

FROM: RALPH ZENTNER, Acting Chief  
Personnel/Payroll Services Division

RE: **WARRANT REGISTER**

In an ongoing effort to improve efficiency and reduce operating costs, the State Controller's Office will reduce the size of the paper copies of the Payroll Warrant Register, Form CD38.

Currently, the registers are printed on computer size 11" x 14" paper. Effective with the first payroll cycle in May 2002, the registers will be printed on standard size 8 1/2" x 11" paper. All data currently contained on the 11" x 14" paper will be printed on the smaller size paper. Further, two copies of the Warrant Register will continue to be provided.

Questions regarding the Warrant Register change can be directed to Lisa Callaghan at (916) 327-3923 or email: lcallaghan@sco.ca.gov.

RZ:LMC:PMAB