

STATE CONTROLLER'S OFFICE
PERSONNEL/PAYROLL SERVICES DIVISION
P. O. BOX 942850
Sacramento, CA 94250-5878

DATE: June 2, 2006

PAYROLL LETTER #06-008
CIVIL SERVICE ONLY

TO: All Agencies in the Uniform State Payroll System

FROM: JOHN R. HARRIGAN, Chief
Personnel/Payroll Services DivisionRE: **IDL SUPPLEMENTATION CALCULATOR ENHANCEMENTS**

The IDL Supplementation Calculator (IDL/S) has been modified to include State Disability Insurance (SDI) and locked-in premiums not subject to retirement withholding to the calculator. This letter provides instructions and examples to assist agencies in using the new features.

IDL/S CALCULATOR SCREENS

SDI and the locked-in premium amount not subject to retirement withholding were added to the IDL/S Employee Information and Calculated Information screens. The total locked-in premium amount not subject to retirement withholding field was added to the Salary Information category. On the Employee Information screen, the Retirement/Soc Security Information category was changed to Retirement/SDI Information with the SDI field added. The Calculated Information screen includes an SDI field.

Employee Information Screen

If the employee has a locked-in premium amount not subject to retirement, enter the total amount in the Total Locked-In Pay Not Subj to Retirement field. An example of a locked-in premium amount not subject to retirement withholding is earnings ID 8PF4 for \$65.00. This field should be blank if the employee does not have a locked-in premium amount not subject to retirement withholding.

The default value for the SDI field under the Retirement/SDI Information category is "Y". If the employee is subject to SDI withholding enter a pay period equal to or greater than 09/2005 in the Pay Period field and enter a pay period equal to or greater than 10/2005 in the Tax Month and Year Fields. If the employee is **not** subject to SDI withholding, enter "N" in the SDI field. If the SDI field is not changed to "N" the employee will be underpaid. A value of "Y" or "N" is required in the SDI field for all calculations.

Calculated Information Screen

The SDI amount will be displayed on this screen in the full net and regular columns if "Y" is displayed in the SDI field and the Pay Period is equal to or greater than 09/2005 and the Tax Month and Year field is equal to or greater than 10/2005 on the IDL Employee Information screen.

CONTACTS

If you have any questions, please contact the Disability Telephone Liaison Unit at (916) 322-3619. Revisions to the Payroll Procedures Manual are forthcoming.

JRH:LB:PMAB

ISCF020

IDL SUPPLEMENTATION CALCULATOR
CALCULATED INFORMATION

05/15/06
12:48:30

	FULL NET	REGULAR	IDL FULL	IDL 2/3
GROSS	4155.00	944.32	901.09 888.85	1385.00
RETIREMENT	182.10	21.57	56.66	103.87
SOCIAL SECURITY	257.61	58.55		
MEDICARE	60.25	13.69		
FEDERAL TAX	435.10	25.61		
STATE TAX	180.30	8.06		
SDI	44.87	10.20		
GROSS NET	3039.64 2994.77	816.84 806.64	844.43 832.19	1281.13

HOURLY RATE USED FOR CALCULATION: 23.60795

SUPPLEMENTATION GROSS NET: 97.24
74.81 DIVIDED BY .6135 = 158.50
121.94

GROSS FOR FULL SUPPLEMENTATION: 158.50
121.94

LEAVE CREDIT HOURS REQUIRED FOR FULL SUPPLEMENTATION: 7.00
5.00

COMMAND => LAST=PF3 PRINT=PF12 EXIT=CLEAR

ISCF020

IDL SUPPLEMENTATION CALCULATOR
CALCULATED INFORMATION

05/15/06
12:48:30

	FULL NET	REGULAR	IDL FULL	IDL 2/3
GROSS	4711.00	133.84		3051.44
RETIREMENT	263.64 259.74			263.64 259.74
SOCIAL SECURITY				
MEDICARE	68.31	1.94		
FEDERAL TAX	506.27 506.86			
STATE TAX	115.54 115.78			
SDI	50.88	1.45		
GROSS NET	3757.24 3709.43	131.90 130.45		2787.80 2791.70

HOURLY RATE USED FOR CALCULATION: 26.76705

SUPPLEMENTATION GROSS NET: ~~837.54~~
787.28 DIVIDED BY .6755 = ~~1239.88~~
1165.48

GROSS FOR FULL SUPPLEMENTATION: ~~1239.88~~
1165.48

LEAVE CREDIT HOURS REQUIRED FOR FULL SUPPLEMENTATION: ~~46.00~~
44.00

COMMAND => LAST=PF3 PRINT=PF12 EXIT=CLEAR