

STATE CONTROLLER'S OFFICE
PERSONNEL/PAYROLL SERVICES DIVISION
P. O. BOX 942850
Sacramento, CA 94250-5878

DATE: June 27, 2006

PAYROLL LETTER #06-011
CIVIL SERVICE ONLY

TO: All Agencies in the Uniform State Payroll System

FROM: JOHN R. HARRIGAN, Chief
Personnel/Payroll Services Division

RE: **UNIVERSAL ADMINISTRATIVE FEE RATE CHANGE**

The Department of Personnel Administration (DPA) has announced that the monthly Universal Administrative Fee will increase from \$1.22 to \$1.69 per employee effective July 1, 2006 (July 2006 pay period). The Universal Administrative Fee is identified in the payroll system as Deduction Code/Organization Code 356-002.

For additional information regarding the Universal Administrative Fee increase please reference the DPA's PML #2006-018, dated June 20, 2006. If you have any questions concerning this letter, please contact Lynn Black at (916) 327-3926 or by email at lblack@sco.ca.gov.

JRH:LB:PMAB