

---

STATE CONTROLLER'S OFFICE  
PERSONNEL/PAYROLL SERVICES DIVISION  
P. O. BOX 942850  
Sacramento, CA 94250-5878

DATE: January 29, 2007

PAYROLL LETTER # 07-005

TO: All Agencies/Campuses in the Uniform State Payroll System

FROM: Don Scheppmann, Chief  
Personnel/Payroll Services Division

RE: **CORRECTED WAGE AND TAX STATEMENT, FORM W-2C**

This is to inform you of a change to the Form W-2c, Corrected Wage and Tax Statement. In an ongoing effort to improve efficiency and reduce operating costs, the State Controller's Office is making modifications to the Form W-2c.

Beginning with the Forms W-2c issued mid February 2007, the State Controller's Office will eliminate the use of custom multiple page Form W-2c and will begin utilizing a laser printer to print all copies of the Form W-2c on a single sheet of paper. The form will measure 16" x 11" with perforations dividing each sheet vertically and horizontally. Each of the three separate filing copies, Copy B, Copy 2, Copy C will be printed on a section of the form, with the fourth section being used to provide the Notice to Employee.

The Forms W-2c will continue to be distributed to agencies/campuses utilizing the existing interagency and US Postal service methods.

If you have questions related to Form W-2c, Corrected Wage and Tax Statement, please contact the W-2 Unit Telephone Liaison at (916) 322-8100.

DS:CJ:SACS