

STATE OF CALIFORNIA

KATHLEEN CONNELL,
CONTROLLER OF CALIFORNIA

OFFICE OF STATE CONTROLLER
PERSONNEL/PAYROLL SERVICES DIVISION
300-Capitol Mall
P.O. Box 942850
Sacramento, CA 94250-5878

Date: April 7, 1999

PERSONNEL LETTER # 99-009

To: All Agencies/Campuses in the Uniform State Payroll System

From: Ralph Zentner, Chief
Personnel/Payroll Operations Bureau

Re: ON-LINE SYSTEM AVAILABILITY

On the following two Saturdays, the State Controller's Office will be implementing system hardware and software changes. This will affect the availability of the employment history/payroll related on-line systems on the two Saturdays.

This Saturday, April 10, 1999, the Controller's Office will be moving onto a new computer. The move will require that all on-line systems not be activated on Saturday.

The following Saturday, April 17, 1999, the Controller's Office will be installing a product software upgrade to the operating system. All on-line systems will be brought down at noon to install the upgrade (i.e., all on-line systems will only be available from 7:00 a.m. until noon that day).

We apologize for any inconvenience the above may cause.

RZ:PMAB/lms