

STATE OF CALIFORNIA

KATHLEEN CONNELL,
CONTROLLER OF CALIFORNIA

OFFICE OF STATE CONTROLLER
PERSONNEL/PAYROLL SERVICES DIVISION
300-Capitol Mall
P.O. Box 942850
Sacramento, CA 94250-5878

Date: September 9, 1999

PERSONNEL LETTER # 99-031

To: All Agencies in the Uniform State Payroll System

From: Ralph Zentner, Chief
Personnel/Payroll Operations Bureau

Re: EMPLOYMENT HISTORY ON-LINE SYSTEM AVAILABILITY

On September 18, 1999, an Employment History (EH) Database mass update process will occur to implement a July 1, 1999 salary increase for certain California State University employees. Also, on that Saturday, another EH mass update will occur to implement salary increases for authorized Civil Service employees.

Due to the mass updates, the EH On-line System may not be available until a later time on Saturday, 09/18/99. We anticipate the system could be available between 10:00 and noon that day. However, if problems are encountered with the mass updates, the EH On-line System may not be available until later or not at all. Please plan your workload accordingly.

We apologize for any inconvenience caused by the limited system availability.

RZ:LMS/PMAB