

STATE OF CALIFORNIA

KATHLEEN CONNELL,
CONTROLLER OF CALIFORNIA

OFFICE OF STATE CONTROLLER
PERSONNEL/PAYROLL SERVICES DIVISION
300-Capitol Mall
P.O. Box 942850
Sacramento, CA 94250-5878

Date: September 11, 2000

PERSONNEL LETTER # 00-013
CIVIL SERVICE ONLY

To: All Agencies in the Uniform State Payroll System

From: Ralph Zentner, Chief
Personnel/Payroll Operations Bureau

Re: TURNAROUND (TAD) PERSONNEL ACTION REQUEST (PAR)

A problem has occurred with the vendor responsible for supplying the TAD PARs. This has resulted in a one-time supply of TAD PARs that are in a different color combination than normal.

Your department may receive TAD PARs printed on white (original) and yellow (copy) paper. The TAD PARs are normally a light blue (original) and yellow (copy) color paper combination.

We apologize for any inconveniences that is encountered with the different color TAD PARs. If you have any questions regarding the TAD PARs, please call the Personnel Operations Liaison Unit at (916) 322-6500 or CALNET 492-6500.

RZ:LMS:PMAB